

Just ASK Privacy and Cookie Policy

Approval Date: 7th July 2025

Revision Date:

1. Responsibility of approval of policy: Board of Directors
2. Responsibility for implementation: Youth & Community Services Manager
3. Responsibility for ensuring review: Youth & Community Services Manager

Privacy Statement

Part A: Personal Information

At Just ASK, we are committed to being open and transparent about how we process personal data. We aim to keep individuals informed about the purposes for which personal data is used, where it may be shared, and how long it is retained. Personal data is only processed in accordance with applicable Data Protection legislation.

Data Protection Officer and Data Processing

Just ASK has appointed a Data Protection Officer (DPO) who can be contacted with any queries or concerns relating to data protection practices.

Name: Just ASK

Address: Dominick Hall, Dominick Street, Dublin 7.

Email: ronnie.saul@just-ask.ie

Just ASK is the Data Controller for the information collected. This data is held securely and only accessed as necessary by authorised personnel.

Data Subject Rights

- A right to access your personal information
- A right to request correction of inaccurate or incomplete data
- A right to receive your data in a portable format
- A right to object to processing under certain conditions
- A right to request deletion of your personal information (for individuals aged 18 or older)

If you are dissatisfied with any aspect of how your personal data is handled, you may contact the Data Protection Commission (Ireland's Supervisory Authority).

Service User Data

We collect the following personal and sensitive information from participants:

- Name
- Date of birth
- Nationality
- Contact details (phone and email)
- Address
- School/College
- Parent/Guardian Contact Details
- Medical Information

This data is used for communication, health and safety, programme planning, and reporting to funders and agencies.

Data Sharing and Retention

Data may be shared with relevant agencies such as:

- City of Dublin Youth Service Board
- Irish Youth Justice Service
- Department of Children and Youth Affairs
- Tusla
- Partner organisations (collaborative programmes)
- Leargas (Youth Exchanges)
- Funding bodies

We retain participant information for seven years after the participant's 18th birthday or their last engagement, whichever is later.

Cookie Policy

This website uses cookies to improve user experience. Cookies are small files stored on your device that help the website function efficiently.

How We Use Cookies

Cookies are used for purposes such as remembering login status, preferences, and collecting analytics data. Disabling cookies may affect site functionality.

Third Party Cookies

We use Google Analytics to help understand how users interact with our website. For more details, visit the official Google Analytics documentation.

Managing Cookies

You can adjust your browser settings to refuse cookies. However, doing so may reduce the functionality of the website.